



**POLICE OFFICER
TOWN OF GLOCESTER
RHODE ISLAND
GLOCESTER POLICE DEPARTMENT**

The Town of Glocester is seeking a qualified candidate for the position of probationary police officer. Applicant must be a U.S. Citizen, at least 18 years of age, and possess a valid driver's license. Applicants must possess a High School Diploma or GED certificate. Applicants having at least 60 college credits in Criminal Justice or Law Enforcement are preferred. Applicants must meet medical, physical and psychological standards and must pass an extensive background investigation.

Applications may be obtained from <https://www.glocesterri.org/jobpostings.htm>

PHYSICAL FITNESS AND WRITTEN EXAMINATION TESTING ONLY ACCEPTED THROUGH POST-CERTIFIED FACILITATOR FIT-2-SERVE.

CANDIDATES MUST SUBMIT - Copy of successful completion of the Fit2Serve physical agility test. The test must have been taken within one (1) year of the closing date of this application period. Schedule through Fit2Serve if you do not have this completed. MANDATORY for all applicants.

CANDIDATES MUST SUBMIT - Copy of successful completion of the Fit2Serve written exam. The test must have been taken within two (2) years of the closing date of this application period. Schedule through Fit2Serve if you do not have this completed. MANDATORY for all applicants.

Completed applications and FIT-2-Serve certificates must be submitted to:

**Glocester Police Department
162 Chopmist Hill Road
Chepachet, RI 02814**

no later than 11:59PM on Friday August 4, 2023.

Successful applicants must be available to attend the municipal police academy beginning in January of 2024. Previous candidates must complete new applications.

We are an Equal Opportunity Employer.

GLOCESTER POLICE DEPARTMENT



APPLICANT INFORMATION BOOKLET

Joseph S. DelPrete
Chief of Police
Glocester, Rhode Island



**Glocester Police Department
162 Chopmist Hill Road
Glocester, Rhode Island 02814**

The Town of Glocester is seeking qualified candidates for the position of probationary police officer. If you are interested in a rewarding career with the Glocester Police Department, this Applicant Information Booklet will provide you with the minimum hiring requirements, various phases of the applicant selection process, recruit training requirements, salary and benefits, and other miscellaneous information. The recruitment and selection process takes approximately three months to complete. Previous candidates must re-apply.

Applications may be obtained from:

<https://www.glocesterri.org/jobpostings.htm>

Completed applications and FIT-2-SERVE completion certificates must be submitted to:

**Glocester Police Department
162 Chopmist Hill Road
Chepachet, RI 02814**

no later than 11:59PM on Friday August 4, 2023.

***The Town of Glocester is an Equal
Employment Opportunity Employer***

MINIMUM HIRING REQUIREMENTS:

To be considered for appointment to the police department, an applicant;

- Must be a United States Citizen;
- Must be at least eighteen (18) years old and possess a valid motor vehicle operator's license;
- Must possess a High School Diploma or GED certificate.
- Must be of good moral character and habits and successfully pass a background investigation;
- Cannot have admitted guilt to any felony acts in a court of law;
- Must be in good health and meet physical, medical and psychological requirements for entry into the Rhode Island Municipal Police Training Academy.

APPLICANT SELECTION PROCESS:

PHYSICAL FITNESS ASSESSMENT

A physical fitness test, which uses valid, useful, and nondiscriminatory procedures, shall be administered prior to the start of the Rhode Island Municipal Police Training Academy (RIMPTA). The minimum level of physical fitness for new officers entering the RIMPTA shall be consistent with RIMPTA minimal performance entrance requirements or any other minimal physical fitness entrance requirements promulgated by the academy.

The physical fitness test battery consists of the four (4) following basic tests. The minimum fitness standards are listed on the RI Municipal Police Training Academy website and will also be made available prior to the fitness assessment.

1. 300 Meter Run
2. 1 Minute Sit-up Test
3. 1 Minute Push-up Test
4. 1.5 Mile Run

PHYSICAL FITNESS EXAMINATION TESTING ONLY ACCEPTED THROUGH POST-CERTIFIED FACILITATOR FIT-2-SERVE

WRITTEN EXAMINATION

A written examination, which uses valid, useful and nondiscriminatory procedures, shall be administered prior to the start of the Rhode Island Municipal Police Training Academy. Applicants must complete a written examination which measures verbal ability, the ability to learn and apply police information, remember details, follow directions, and use good judgment and logic.

WRITTEN EXAMINATION TESTING ONLY ACCEPTED THROUGH POST-CERTIFIED FACILITATOR FIT-2-SERVE

APPLICANT BACKGROUND INVESTIGATION

- Applicants will have an extensive background investigation conducted by the Gloucester Police Department, including but not limited to: past employment records, education background, criminal history, consumer credit history, community reputation, military service, and overall character.

ORAL REVIEW BOARD

- Oral board interviews, which use valid, useful and nondiscriminatory procedures, along with standardized criteria, shall be conducted during the selection process, prior to the start of the Rhode Island Municipal Police Training Academy.

CONDITIONAL OFFER OF EMPLOYMENT

- Upon successful completion of the written examination, physical fitness test, oral board interview, and applicant background investigation, certain candidates will be tendered conditional offers of employment.

PSYCHOLOGICAL EXAMINATION

- A battery of psychological test instruments, which use valid, useful and nondiscriminatory procedures, shall be administered during the selection process, prior to the start of the Rhode Island Municipal Police Training Academy.
- Psychological examinations shall be conducted post-conditional offer of employment.
- No person shall be appointed as an officer of the Department until such member has been tested and evaluated with standardized procedures by a certified psychologist, consistent with the provisions of Section 42-28.3-1 and Chapter 44 of Title 5 of the Rhode Island General Laws.
- The psychologist shall provide a report, in writing, of his/her evaluation, together with pertinent recommendations for the guidance of the appointing authority, in considering the total fitness of said person for the appointment. Any candidate who receives an unsatisfactory rating shall be ineligible for appointment, consistent with the provisions of Section 42-28.3-1 of the Rhode Island General Laws.

MEDICAL EXAMINATION

- A medical examination, which uses valid, useful and nondiscriminatory procedures, shall be conducted, prior to the start of the Rhode Island Municipal Police Training Academy.
- Medical examinations shall be conducted post-conditional offer of employment.
- Only licensed physicians shall be used to certify the general health of candidates.
- The Department shall investigate the health of candidates to identify any medical problems that might inhibit work performance, shorten a career, or contribute to work-related disabilities. Consequently, the Department and the candidate can be made aware of any medical condition likely to cause an employment problem.

RECRUIT TRAINING REQUIREMENTS

All applicants hired by the Town of Glocester will be trained at the Rhode Island Municipal Police Training Academy.

Each training academy class lasts approximately twenty-two (22) weeks. During the training process, recruits must:

- Successfully complete all academic courses, obtaining a minimum overall score of 70 percent in each course.
- Qualify with their department-issued service weapon, in accordance with Rhode Island State Law.
- Successfully complete a program of physical conditioning, including calisthenics, hand-to-hand combat, and defensive tactics.

Additional requirements for recruits can be found on the RIMPTA website.

- Successfully complete a progressive running program designed to strengthen the cardiovascular and cardio-respiratory systems, and increase aerobic capacity.
- Successfully complete a basic water safety course.
- Successfully complete a pursuit and defensive driving course and demonstrate a high level of proficiency during this course of training.

A sample of basic courses covered at the RI Municipal Police Training Academy can be found on the RIMPTA website.

MISCELLANEOUS:

- Uniforms, textbooks and gear required by the Rhode Island Municipal Police Training Academy will be provided by the Gloucester Police Department.
- Respect and courtesy toward fellow applicants and staff are expected at all times.
- Recruits must provide their own transportation to and from the Training Academy.
- Upon appointment as sworn police officers of the Gloucester Police Department and after graduation from the RI Municipal Police Training Academy, officers begin a one (1) year probationary period.

DUTIES AND RESPONSIBILITIES

The duties and responsibilities of Gloucester Police Officers include the protection of life and property, maintenance of public order, investigation of criminal and non-criminal activities, arrest of traffic and criminal violators, collection and preservation of evidence, delivery of crime prevention and community policing services, and other law enforcement related services.

PHYSICAL SKILLS REQUIRED

- Must be able to function as a working police officer, including the ability to make physical custody arrests of forcibly resisting persons, search and handcuff prisoners if required.
- Must be able to qualify with service weapon and utilize baton and other self-defense equipment. This includes firing firearm from standing, crouched, kneeling and prone positions and from behind cover, clear weapon malfunctions, fire weapon in dark environment while using flashlight, discharge a shoulder weapon, and clear malfunctions in various firearms.
- Must be able to operate a standard police vehicle under both emergency and non-emergency driving conditions.
- Must be able to use physical force to gain entry to premises and subdue or control persons, break up fights, disarm violent persons, etc.

- Must be able to engage in foot pursuits of fleeing suspects, climb up and down stairs, over walls and fences, push motor vehicles and lift and carry heavy objects.
- Must be able to hear well enough to distinguish direction and content of conversations in person and over the radio and telephone, even in the presence of background noise.
- Must be able to see well enough to read and fill out forms in artificial lighting conditions, and able to aim and fire a weapon without corrective lenses in an emergency.
- Must be able to stand or sit for protracted periods of time during surveillance situations, traffic duty, etc.
- Must be able to speak English clearly and distinctly enough to use a police radio, speak to groups, or be overheard when giving commands during a crowd control situation.
- Must be able to read, comprehend, analyze and explain complex written materials pertaining to law enforcement.
- Ability to use a personal computer to produce reports with a word processing system, and to access the database to obtain information on wants and warrants, stolen vehicles, etc.
- Must be able to maintain the physical standards required by the department.
- Must be able to remain calm and think clearly in emergencies, and to adapt to both long-term and short-term stress.

SALARY AND BENEFITS:

- While attending the RI Municipal Police Academy, recruits will receive a salary of \$750.00 per week.

Probationary	\$62,374.30	(academy grad to 1st year)
Patrol Officer II	\$69,251.31	(for 1 year after probation)
Senior Patrol Officer	\$72,389.90	(after 1 year in Patrol II)

- Health care benefits with an employee co-share.
- There are 12 paid holidays per year.
- An annual cleaning and uniform allowance is provided.
- A longevity supplement is paid at the beginning of the 6th year of employment and increases at pre-determined periods during the course of employment.

6th Anniversary.....	5.5% of base pay
10th Anniversary.....	6.5% of base pay
15th Anniversary.....	7.5% of base pay
20th Anniversary.....	8.5% of base pay

- Annual vacation time is listed as follows:

1 - 5 years.....	96 hours
6 - 10 years.....	128 hours
11 - 15 years.....	160 hours
16 - 20 years.....	200 hours
20+ years.....	208 hours
- Personal Time..... 32 hours per year.
- Sick Leave... .. 120 hours per year.
- Enrollment in the RI Municipal Employees Retirement System
- Annual Accreditation incentive
- The schedule for the uniform patrol officer consists of 4 days on-duty, followed by 2 days off-duty.

Note: The above stated benefits are enumerated in the existing collective bargaining agreement between the Town of Glocester and International Brotherhood of Police Officers and are subject to change.



**TOWN OF GLOCESTER
GLOCESTER POLICE DEPARTMENT**

162 Chopmist Hill Road
Glocester, Rhode Island 02814



**POLICE OFFICER
APPLICATION FOR EMPLOYMENT**

This application must be typed or clearly printed in ink. All items in this application must be filled in completely, correctly and truthfully, to the best of your knowledge, and signed by the applicant. Any applications that are incomplete and/or illegible may be rejected by the Town of Glocester.

SECTION I - PERSONAL HISTORY

NAME: Last		First		Middle	
PRESENT HOME ADDRESS			CITY		STATE
ZIP CODE					
MAILING ADDRESS - If Different					
DATE OF BIRTH (MM/DD/YR)		SOCIAL SECURITY NUMBER		HOME TELEPHONE NUMBER	
ARE YOU A RESIDENT OF R.I.? YES <input type="checkbox"/> NO <input type="checkbox"/>		IF NO, THEN WHAT STATE?		ARE YOU A CITIZEN OF THE U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>	
ARE YOU A LICENSED AUTOMOBILE OPERATOR? YES <input type="checkbox"/> NO <input type="checkbox"/>		OPERATOR LICENSE NUMBER		STATE	
HAS YOUR LICENSE EVER BEEN SUSPENDED OR REVOKED? IF YES, WHAT STATE AND REASON. YES <input type="checkbox"/> NO <input type="checkbox"/> STATE _____ REASON _____					
HAVE YOU EVER SUBMITTED AN APPLICATION FOR EMPLOYMENT WITH THE GLOCESTER POLICE DEPARTMENT? IF YES, LIST DATES. YES <input type="checkbox"/> NO <input type="checkbox"/> DATES _____					
HAVE YOU EVER SUBMITTED AN APPLICATION WITH ANY OTHER LAW ENFORCEMENT AGENCY IN THE U.S.? IF YES, INDICATE THE AGENCY/S AND THE DATE/S OF THE APPLICATIONS. YES <input type="checkbox"/> NO <input type="checkbox"/>					
AGENCY			DATE		

THE TOWN OF GLOCESTER IS AN EQUAL OPPORTUNITY EMPLOYER

SECTION II – EDUCATION

DATES				SCHOOLS / COLLEGES			
FROM		TO					
MO.	YR.	MO.	YR.				
				HIGH SCHOOL	MAJOR	DIPLOMA OR DEGREE	
				ADDRESS	CITY/TOWN	STATE	
				COLLEGE OR UNIVERSITY	MAJOR	DIPLOMA OR DEGREE	
				ADDRESS	CITY/TOWN	STATE	
				COLLEGE OR UNIVERSITY	MAJOR	DIPLOMA OR DEGREE	
				ADDRESS	CITY/TOWN	STATE	
				OTHER EDUCATIONAL INSTITUTIONS			
				ADDRESS	CITY/TOWN	STATE	

WERE YOU EVER SUSPENDED, DISMISSED, OR EXPELLED FROM ANY OF THE ABOVE SCHOOLS OR ANY OTHER EDUCATIONAL INSTITUTIONS, DURING YOUR SCHOLASTIC CAREER?

YES NO SCHOOL _____ DATE _____ TYPE OF ACTION _____

LIST ANY AWARDS, HONORS, CITATIONS, POSITIONS HELD IN SCHOOL ORGANIZATIONS, ATHLETIC ENDEAVORS, OR OTHER SPECIAL RECOGNITION YOU HAVE RECEIVED WHILE ATTENDING SCHOOL.

1. _____

2. _____

3. _____

4. _____

SECTION III - FORMER ADDRESSES

LIST CHRONOLOGICALLY ALL OF YOUR RESIDENCES IN THE PAST TEN YEARS, INCLUDING THOSE IN THE MILITARY (OFF BASE) AND THOSE WHILE AWAY FOR SCHOOL IF APPLICABLE. PLEASE ACCOUNT FOR ALL TIME. USE ANOTHER SHEET OF PAPER IF NECESSARY.

DATES				STREET ADDRESS	CITY	STATE	ZIP
FROM		TO					
MO.	YR.	MO.	YR.				

SECTION IV - MILITARY SERVICE RECORD

HAVE YOU EVER SERVED ON ACTIVE DUTY IN THE ARMED FORCES OF THE U.S. YES <input type="checkbox"/> NO <input type="checkbox"/>	BRANCH OF MILITARY SERVICE
HIGHEST RANK ATTAINED: _____ DATE COMMISSIONED (If applicable) _____	TYPE OF DISCHARGE _____ BASIS OF DISCHARGE _____
SERIAL NUMBER _____ DATES OF ACTIVE DUTY (MM/DD/YY) FROM / / TO / /	WAS ANY TYPE OF DISCIPLINARY ACTION TAKEN AGAINST YOU WHILE IN THE SERVICE? YES <input type="checkbox"/> NO <input type="checkbox"/>
HAVE YOU OR ARE YOU NOW SERVING IN A MILITARY RESERVE UNIT? IF YES, THEN WHAT BRANCH?	YES <input type="checkbox"/> NO <input type="checkbox"/> BRANCH: _____
HAVE YOU OR ARE YOU NOW SERVING IN A NATIONAL GUARD UNIT? IF YES, THEN WHAT UNIT?	YES <input type="checkbox"/> NO <input type="checkbox"/> BRANCH: _____

SECTION V - EMPLOYMENT HISTORY

LIST ALL EMPLOYMENT CHRONOLOGICALLY, INCLUDING SUMMER AND PART-TIME EMPLOYMENT, FOR THE LAST FIVE YEARS. BE SURE TO ACCOUNT FOR TIME WHILE UNEMPLOYED, IF APPLICABLE. ALL TELEPHONE NUMBERS ARE MANDATORY.

COMPANY NAME	NAME OF SUPERVISOR	TELEPHONE ()
ADDRESS / CITY / STATE		
SALARY / WAGES	TYPE OF WORK	POSITION
STARTING DATE / /	ENDING DATE / /	REASON FOR LEAVING

SECTION V - EMPLOYMENT HISTORY (continued)

COMPANY NAME	NAME OF SUPERVISOR	TELEPHONE ()
ADDRESS / CITY / STATE		
SALARY / WAGES	TYPE OF WORK	POSITION
STARTING DATE / /	ENDING DATE / /	REASON FOR LEAVING

COMPANY NAME	NAME OF SUPERVISOR	TELEPHONE ()
ADDRESS / CITY / STATE		
SALARY / WAGES	TYPE OF WORK	POSITION
STARTING DATE / /	ENDING DATE / /	REASON FOR LEAVING

COMPANY NAME	NAME OF SUPERVISOR	TELEPHONE ()
ADDRESS / CITY / STATE		
SALARY / WAGES	TYPE OF WORK	POSITION
STARTING DATE / /	ENDING DATE / /	REASON FOR LEAVING

COMPANY NAME	NAME OF SUPERVISOR	TELEPHONE ()
ADDRESS / CITY / STATE		
SALARY / WAGES	TYPE OF WORK	POSITION
STARTING DATE / /	ENDING DATE / /	REASON FOR LEAVING

HAVE YOU EVER BEEN DISMISSED OR FORCED TO RESIGN FROM A POSITION? YES NO IF YES, GIVE NAME OF EMPLOYER AND SUPERVISOR _____

SECTION VI - CHARACTER REFERENCES

COMPLETE NAME	OCCUPATION			NO. OF YEARS KNOWN
RESIDENCE ADDRESS	CITY	STATE	ZIP	TELEPHONE ()
BUSINESS ADDRESS	CITY	STATE	ZIP	TELEPHONE ()

COMPLETE NAME	OCCUPATION			NO. OF YEARS KNOWN
RESIDENCE ADDRESS	CITY	STATE	ZIP	TELEPHONE ()
BUSINESS ADDRESS	CITY	STATE	ZIP	TELEPHONE ()

COMPLETE NAME	OCCUPATION			NO. OF YEARS KNOWN
RESIDENCE ADDRESS	CITY	STATE	ZIP	TELEPHONE ()
BUSINESS ADDRESS	CITY	STATE	ZIP	TELEPHONE ()

SECTION VII - COURT RECORDS

HAVE YOU EVER PLED GUILTY, NOLO CONTENDRE, OR BEEN CONVICTED OF ANY MISDEMEANOR OR FELONY OFFENSE? YES <input type="checkbox"/> NO <input type="checkbox"/> IF YES, LIST ALL CHARGES BELOW.			
DATE	PLACE AND DEPARTMENT	CHARGE (S)	FINAL DISPOSITION

SECTION VIII - DRIVING RECORD

LIST ALL MOTOR VEHICLE VIOLATIONS YOU HAVE RECEIVED OVER THE LAST TEN YEARS.

DATE	VIOLATION	POLICE DEPARTMENT	DISPOSITION

LIST ALL ACCIDENTS YOU HAVE BEEN INVOLVED IN WHILE OPERATING A MOTOR VEHICLE OVER THE LAST TEN YEARS.

DATE	TYPE	POLICE DEPARTMENT	WERE YOU INJURED?	WERE YOU AT FAULT?
			YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
			YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
			YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
			YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

PERSONAL QUESTIONNAIRE

LIST ANY SPECIAL SKILLS OR TRAINING YOU HAVE ACQUIRED THAT WOULD BE BENEFICIAL TO THE GLOCESTER POLICE DEPARTMENT. (INCLUDE ANY LANGUAGE SKILLS, FIREARMS TRAINING, COMPUTER SKILLS, ETC.)

LIST ANY AWARDS, CERTIFICATES, OR HONORS RECEIVED, OTHER THAN THOSE LISTED UNDER "SECTION II - EDUCATION" OF THIS APPLICATION.

LIST ANY PUBLIC SERVICE OR COMMUNITY ACTIVITIES IN WHICH YOU ARE CURRENTLY INVOLVED OR HAVE BEEN INVOLVED IN PAST YEARS.

PERSONAL QUESTIONNAIRE (continued)

IS THERE ANYTHING IN YOUR BACKGROUND OR PERSONAL HISTORY THAT WOULD ADVERSELY AFFECT YOUR ABILITY TO PERFORM THE DUTIES AND RESPONSIBILITIES OF A POLICE OFFICER? YES NO IF YES, EXPLAIN BELOW.

I HAVE READ THIS APPLICATION AND THE ENTRIES MADE HEREIN, AND HEREBY STATE THAT ALL SUCH STATEMENTS MADE BY ME ARE TRUE. I UNDERSTAND THAT ANY FALSE OR MISLEADING INFORMATION GIVEN IN THIS APPLICATION MAY SERVE AS THE BASIS FOR DISMISSAL FROM THE RECRUIT SELECTION PROCESS AND/OR FROM THE GLOCESTER POLICE DEPARTMENT. FURTHER, I AGREE THAT ANY CLAIM I HAVE FOR COMPENSATION UNDER CHAPTERS 29 TO 38 OF TITLE 28 OF THE RHODE ISLAND GENERAL LAWS SHALL BE BARRED FOR A PERIOD OF TWO (2) YEARS FROM THE DATE ANY EMPLOYMENT COMMENCES WITH THE GLOCESTER POLICE DEPARTMENT IN THE EVENT THAT I WILLFULLY PROVIDE ANY FALSE INFORMATION AS TO MY ABILITY TO PERFORM THE ESSENTIAL FUNCTIONS OF THE JOB, THIS APPLICATION IS REQUESTING ALL RELEVANT INFORMATION RELATING TO POSSIBLE EMPLOYMENT WITH THE TOWN OF GLOCESTER AND THE GLOCESTER POLICE DEPARTMENT.

I AGREE TO THESE CONDITIONS, AND I HEREBY CERTIFY THAT ALL STATEMENTS MADE BY ME ON THIS APPLICATION ARE COMPLETE, CORRECT AND TRUTHFUL TO THE BEST OF MY KNOWLEDGE.

SIGNATURE _____ DATE _____



Applicant:

All notifications of test dates, interview dates and/or pertinent information regarding this recruitment process will be delivered through email. Notifications to applicants will not be made over the telephone or through the US Postal Service.

Please complete the form below and submit with your completed application package.

Please indicate the email address to which you want to receive these notifications. Please type or print legibly and be sure to include any periods or underscore characters in your email address.

Applicants are advised to check their designated email address daily after the close of the application period.

Applicants who fail to respond to email notifications will be disqualified from the recruitment process.

Email Address



Applicant:

The following documents must be submitted with your completed application.

- ✓ Copy of birth certificate
- ✓ Copy of valid driver's license
- ✓ Completed email address notification form
- ✓ FIT-2-SERVE completion certificates



Gloucester Police Department

September 12, 2018

JOB DESCRIPTION PATROL OFFICER

PATROL OFFICER

GENERAL SUMMARY:

Under the general supervision of a Patrol Lieutenant or Patrol Sergeant, the patrol officer shall perform preventive patrol and other law enforcement functions aimed at protecting life and property, preserving the peace, reducing opportunities for the commission of crimes, and identifying and apprehending offenders. The patrol officer shall provide emergency and non-emergency services, while creating and establishing a sense of security in the community.

ESSENTIAL FUNCTIONS:

1. Exercise authority consistent with the obligations imposed by the oath of office;
2. Respond to all calls for service, rendering first aid when applicable;
3. Effectively communicate with people by providing assistance, information and directions;
4. Arrest persons for violating the law or those wanted by other law enforcement agencies;
5. Seize, transport, photograph, and inventory evidence and property taken into custody;
6. Gather information in criminal investigations by interviewing and obtaining the statements of victims, witnesses, suspects, and confidential informers;
7. Perform searches of people, vehicles, buildings and large outdoor areas which may involve feeling and detecting objects, walking for long periods of time, detaining people and stopping suspicious vehicles and persons;
8. Issue traffic citations, enforce motor vehicle laws and parking ordinances;
9. Maintain weapons and equipment in a state of operational readiness;
10. Promptly serve or deliver warrants, summonses, subpoenas, and other official papers;
11. Coordinate efforts with other Department employees to ensure that teamwork leads to the successful attainment of department's goals and objectives, and;



JOB DESCRIPTION PATROL OFFICER

12. Perform other duties, as assigned by the Police Chief.

OTHER FUNCTIONS:

1. Be alert for conditions that endanger public safety;
2. Conduct a thorough investigation of all offenses and incidents;
3. Be thoroughly familiar with the assigned areas of patrol. Such familiarity includes knowledge of residents, business owners, roads, paths, etc;
4. Take measures to expedite the flow of vehicular traffic during periods of congestion;
5. Preserve crime scenes, in accordance with Department policy.
6. Detect and collect evidence and substances that provide the basis of criminal offenses and infractions;
7. Testify in court in a professional and timely manner, when required;
8. Complete detailed reports on all crimes, arrests, vehicle collisions, and other incidents requiring police attention;
9. Maintain and operate assigned vehicle in accordance with Department policy;
10. Investigate private security alarms and suspicious persons to ensure the safety of residents and business owners;
11. Check public assemblies, residences, businesses, and recreational areas;
12. Communicate effectively over law enforcement radio channels when initiating and responding to radio communications, and while operating a vehicle;
13. Exercise independent judgment in determining when there is reasonable suspicion to detain, when probable cause exists to search and arrest, and when force may be used and to what degree;
14. Conduct visual and audio surveillance for extended periods of time, when necessary;



Glocester Police Department

September 12, 2018
September 12, 2018

JOB DESCRIPTION PATROL OFFICER

15. Operate law enforcement support equipment, such as: telephones, typewriters, computers, console radios, mobile radios, portable radios, audible-warning systems, emergency lighting systems, cameras, etc.

JOB REQUIREMENTS:

Education/Experience: Must possess at least 60 college credits from an accredited institution recognized by the US Department of Education preferably in Criminal Justice or Law Enforcement. Three (3) years continuous full-time police, law enforcement, or corrections experience or, three (3) years continuous active U.S. military duty or five (5) years continuous U.S. military reserve service, may be substituted for the educational requirement.

Must successfully pass and complete the RI Municipal Police Training Academy and receive POST certification.

Must possess an active operator's license.

WORKING CONDITIONS:

Be available at all times by telephone and radio during normal working hours and available for callback, when needed.

PHYSICAL REOUREMENTS:

This position requires a Patrol Officer to perform all functions contained in this job description. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements necessary to accomplish the essential functions.

SALARY RANGE:

Union position stipulated by contractual agreement between the International Brotherhood of Police Officers, Glocester #638 and the Town of Glocester.

Revised September 2018